

**(\*\*This is not the actual application; use this template for planning purposes only\*\*)**

This document provides the data fields and presents the general format of our **online grant application**. Please use this template only to organize information before completing and submitting the online application. **This document cannot be submitted as an application**. The official application is available online at <https://sdac.gosmart.org>.

### Program Description

Program provides a grant of \$2,000 in support of projects, training, time, purchases, and other activities that assist artists in advancing their artistic careers. An ideal Artist Career Development Grant will help an individual:

- Produce work
- Market themselves and their art
- Reach a new audience or community

### Eligibility Requirements

- Applicant must currently reside in South Dakota.
- Applicant can **ONLY** apply for one ARTIST GRANT. (For example, applicant CAN NOT apply for an ARTIST CAREER DEVELOPMENT grant and any other grant categories.)
- Applicant must be a South Dakota resident for at least one year at the start of your grant (July 1, 2022) and remain a resident through the end of the grant (June 30, 2023).
- Applicants seeking funds for a specific project that benefits themselves and the public should apply for an Artist Project Grant.

The following individuals are NOT ELIGIBLE to apply:

- Past recipients of Artist Fellowships grant
- Recipients of this grant may only reapply for this grant after a three-year period. Recipients of this grant, however, may apply the next year in other categories of support.
- Academic research or formal study toward an academic degree.
- Students pursuing a high school diploma, undergraduate or graduate degrees
- South Dakota Arts Council current board members, staff, and grant review panelists.

### General Instructions

Please visit the Applicant Portal for access to all grant resources. As you work through the application, click the "SAVE WORK" button at the bottom of each application page before proceeding. You can continue working through the application at any time.

If you have questions, contact the South Dakota Arts Council (605-773-3301). Staff is on-hand to assist applicants during business hours, 8:00 a.m. - 5:00 p.m. Central, Monday through Friday.

**For all grant resources visit the [Applicant Portal](#). The complete Guide to Grants is also available [online](#).**

### ARTIST INFORMATION

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**\* Summary: Provide the basic Who, What, When, Where and How in the summary of the applicant's proposal. Summarize the information explained in detail in the narrative section.** *(Must be typed in the space provided. 500 characters.)*

**\* Professional Artist Résumé: Upload a single document, 5 pages or less, highlighting recent activity and a record of achievement in the arts. Keep in mind, panelists evaluate the applicant's record of professional activity and achievement. Before uploading, convert your document to a PDF if possible.**

**\* Dates of proposed events/activities: Do ALL of your planned project events/activities and expenditures take place within the defined grant period of July 1, 2022 – June 30, 2023? If so, check the box to confirm.**  Yes

**\* Eligibility: Do you meet the eligibility requirements for this grant category and is your application in line with what this grant category may fund? If so, check the box to confirm.**  Yes

**\* Artist's Status: Are you a student at the time of application? Students pursuing high school diplomas and graduate, or undergraduate degrees are not eligible. Check the box to indicate that you ARE NOT a student at the time of application.**  No

### PROJECTED OUTCOMES

Note regarding "Amount Requested": Grant program provides a grant of \$2,000 in support of projects, training, time, purchases, and other activities that assist artists in advancing their artistic careers. *Applicants should request and plan for \$2,000.*

The National Endowment for the Arts (NEA) requires the South Dakota Arts Council to collect specific information from all grant applicants. The NEA Questions Guide includes an itemized description of terms and definitions to aid applicants in their response to specific information requested and/or questions provided. The NEA Questions Guide is available online at [https://artscouncil.sd.gov/grants/NEA\\_Individual\\_Questions\\_Guide.pdf](https://artscouncil.sd.gov/grants/NEA_Individual_Questions_Guide.pdf).

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**\*Type of Activity** Select...

**\*Project Discipline** Select...

**\*% of Arts Education** Select...

**\* NEA Primary Strategic Outcome:** Select...  
Choose one item that best describes the PRIMARY strategic outcome associated with the award.

**\* Total Adults Engaged In Person**

**\* Artists Directly Involved**

**Youth (under age 18) Engaged In Person**

**\* Populations Benefited by Race** Select...

**\* Populations Benefited By Age:** Select...  
Select any of the categories that, by your best estimate, made up 25% or more of the population that directly benefited from the award during the period of support. These responses should refer to populations reached directly, rather than through broadcasts or online programming.

**\* Populations Benefited By Distinct Groups:** Select...  
Select any of the categories that, by your best estimate, made up 25% or more of the population that directly benefited from the award during the period of support. These responses should refer to populations reached directly, rather than through broadcasts or online programming.

**\* Project Descriptors** Select...

**\* Amount Requested** *Applicants should request and plan for \$2,000.*

## **ARTIST STATEMENT & NARRATIVE**

Artist Statement & Narrative: Upload a single document, 2 pages or less, addressing the questions provided.

### ARTIST STATEMENT\*

- Identify what you believe to be the most important aspects of your art and the techniques you use to make it. For example, what are the key ideas, issues, struggles, and goals within your work or studio practice?
- Describe what you do and why you do it.
- What does your art do for you?

### NARRATIVE\*

- How this grant will contribute to your professional growth and career advancement?
- Why this support is important to the development of your career now.
- How this work will contribute to the overall quality of the arts in South Dakota.

*\*Tips: Your ARTIST STATEMENT is about you. Write in the first person and make it personal. Keep things clear and understandable. Keep it philosophical, not biographical, and relevant to your art. Avoid explaining what your art is supposed to do for others or comparing yourself to other artists. In the NARRATIVE, provide details to help reviewers understand how you will use the requested funds. Please visit the Applicant Portal for access to all grant resources. As you work through the application, click the "SAVE WORK" button at the bottom of each application page before proceeding. You can continue working through the application at any time.*

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**\* Artist Statement & Narrative: Upload a single document, 2 pages or less, addressing the questions provided. Keep in mind, panelists evaluate and score based on an applicant's responses. Before uploading, convert your document to a PDF if possible.** upload file

## WORK SAMPLES

### Attach Work Samples (REQUIRED):

Use this SECTION to attach work samples to the application located in your MEDIA LIBRARY. Be sure to attach your best work to the application.

Use the MEDIA LIBRARY tab to upload and manage your media files. [Please Note: The MEDIA LIBRARY is not your application. Applicants must select work samples from the MEDIA LIBRARY to attach to the application.]

Applicants must demonstrate quality within the art form (by the applicant(s) or artist(s) involved in the work of an organization). Grant panels review artist/artistic quality and consider this in all funding recommendations for grants.

All applicants MUST provide samples of their work and/or examples of the work they plan to do for review. Keep in mind, panelists review only the work applicants submit.


Learn more about that page and how to use the MEDIA LIBRARY by [watching this video](#).

 Attach Image

- You may attach up to 10 image file(s).
- You have attached 0 image file(s).
- Image file size must not exceed 4.00 MB.

 Attach Audio

- You may attach up to 10 audio file(s).
- You have attached 0 audio file(s).
- Audio file size must not exceed 10.00 MB.

 Attach Video

- You may attach up to 2 video file(s).
- You have attached 0 video file(s).
- Video file size must not exceed 150.00 MB.

 Attach Document

- You may attach up to 10 document file(s).
- You have attached 0 document file(s).
- Document file size must not exceed 4.00 MB.

## Attached Media

*Applicants can provide no more than 10 work samples total.* Review the thumbnails below to ensure your intended media is attached.

Files will be viewed as shown below:

## SUPPORTING MATERIALS

### Support Materials (REQUIRED):

Supporting materials should relate to the work included in your application. Supporting materials should demonstrate the applicant's artistic excellence and merit. Keep in mind, panelists evaluate, and score based on the materials provided. Applicants may provide direct links or upload support materials. Consider the following types of supporting materials:

- Press: Articles written about you, your work, or where your work is featured or mentioned
- Reviews: Critical reviews of your work
- Audience Reactions: Social media posts, in-person feedback, emails or letters about your work
- Quotes, Testimonials, Feedback: Like audience reactions, but this feedback is requested from audience members or participants
- Process Photos and Videos: Documentation of your artwork in progress. May include photos taken during an exhibit, performance, or activity

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**Direct Links: Applicants may include direct links to support materials (no more than 10 links total); be sure such content does not require a password or present other barriers to easy access. Please provide a short description of the media (such as video of educational outreach/programming, video of live performances/presentations, photos of events, publicity articles of events or programs, etc.) followed by the associated hyperlink. Be sure to include https:// in the links provided.**

*Examples:*

*Video of public performance – [https://...link to video]*

*Press on public art tour – [https://...link to article]*

*(Must be typed in the space provided. 1500 characters.)*

**Upload Materials: Applicants may upload materials (no more than 5 documents/10 pages total). Submit at least 1 and up to 5 support documents. Before uploading, convert your document to a PDF if possible.**

upload file  
upload file  
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upload file  
upload file

**BUDGET**

**Budget:** Complete the pre-existing budget form outlining specific project expenses. All submitted expenses must be related to the grant proposal and take place within the defined grant period (July 1, 2022 – June 30, 2023).

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**Amount**

**Fees**

<b>Applicant Artist</b>	\$
<b>Fees to others (e.g. photographers, assistants, etc)</b>	\$

**Materials & Equipment (group like items)**

	\$
	\$
	\$
	\$
	\$

**Mileage (figure the number of miles to be traveled and multiply by .42 cents per mile)**

<b># miles</b>	\$
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**Other Travel (cost such as lodging, meals, airfare, etc) (list items)**

	\$
	\$
	\$
	\$

**Space Rental**

\$
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**Marketing (list items)**

	\$
	\$
	\$

**Other (list items)**

	\$
	\$
	\$
	\$

**Expense Totals:**

\$
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### APPLICANT ASSURANCES

Before you submit your application, review the entire application and then print/save a copy of the PDF for your records. Once you submit your application you will not be able to make changes. In checking these boxes, adding your (first and last) initials, and providing the date of your agreement, you certify that that you have read, understand, and agree to these statements.

Draft Review: Draft review deadline closes at 11:59 PM CST, Feb. 6, 2022. Staff will review your application prior to submission to check for mistakes or omissions that might cause ineligibility and provide feedback ahead of the application deadline. Staff will not provide feedback on wording, spelling, or grammar.

\* Guidelines Certification: I certify that I have read and understand the grant guidelines and meet the eligibility requirements. I confirm that my application is in line with what this grant category may fund.

✓ By checking this box, I agree that I have read, understand, and agree to this statement.

\* Certification of the proposed activities dates: I certify ALL of the planned project events/activities and expenditures take place within the defined grant period of July 1, 2022 – June 30, 2023.

✓ By checking this box, I agree that I have read, understand, and agree to this statement.

\* True and Complete Certification: I certify that the application information is true and complete to the best of my knowledge. I understand and agree that any funds granted as a result of this application are to be used for the purposes set forth herein.

✓ By checking this box, I agree that I have read, understand, and agree to this statement.

\* Authorized Individual Certification: I certify that I am the individual authorized to commit the applicant to abide by all relevant Terms and Conditions. In addition, I give the SDAC permission to duplicate submitted documentation for use in the grant review process.

✓ By checking this box, I agree that I have read, understand, and agree to this statement.

\* Initials of authorized individual (applicant)

*(first and last initials only)*

\* Date of submitted application (serves as date of agreement to above statements)

*(MM/DD/YYYY)*