

Program Description

Traditional Arts Apprenticeship Grants support master artists committed to teaching South Dakota's traditional arts and cultures to qualified apprentices. Grants up to \$5,000 support the continuation of time-honored skills that are vital to strengthening cultural communities across the state.

ELIGIBILITY RESTRICTIONS:

- Grants support between 100 and 120 hours of instruction over a 6-to 12-month period.
- Applications **can't include** more than 3 apprentices.
- Apprentice(s) **must live** in South Dakota for at least one year before the grant starts (July 1, 2025) and stay in state until the grant ends on June 30, 2026, or until their project is done and reviewed. The master artist may reside in South Dakota or a nearby state. *(In the case of an out-of-state master artist, all payments will be made to the in-state apprentice, **who is then responsible for paying the master's fee.**)*

INELIGIBLE (CANNOT APPLY):

- Apprentice(s) **must be** at least eighteen.
- Apprentice(s) **can't be** students, including high school, undergraduate, graduate, or professional certificate/degree.
- Master Artist and Apprentice(s) **can't apply** in more than one grant category.
- Members of the SDAC Staff or current Board of Directors **can't apply**.

This table tells how long grantees must wait before they can apply for an artist grant again.

| Recently received this grant | Can apply for ... | Can't apply for ... |
|--|---|---|
| Traditional Arts Apprenticeship (Master artist and apprentice) | Any artist grant except Traditional Arts Apprenticeship | Master artist and apprentice must wait one grant cycle before reapplying for this grant. |
| Artist Career Development | Any artist grant except Artist Career Development | Can't apply for an Artist Career Development grant for three years. |
| Artist Fellowship | Can't apply for any artist grant for three years. | Can't apply for any artist grant for three years. |
| Collaborating Artists | Can't apply for any artist grant for three years. | Can't apply for any artist grant for three years. |
| Artist Project | Any artist grant | Can't apply to continue work on a project that received funding the previous grant year. |

ARTIST INFORMATION

(Must be emailed to Kathryn.Vandel@state.sd.us at the time of the application.)

Written Statement from Master Artist/Apprentice(s) from EACH artist(s) listed (other than the applicant) saying that you (the artist) read, understand, and agree to the proposal and agree to participate in the work.

(Must be typed in the space provided. 250 characters maximum.)

MASTER ARTIST INFORMATION

Master Artist's Name

Master Artist's Mailing Address (including Address, City, State, Zip)

Master Artist's Phone (include home and/or cell if applicable)

Master Artist's Email

Master Artist's Website (if applicable)

(Must be typed in the space provided. 250 characters maximum.)

APPRENTICE ARTIST INFORMATION (for each apprentice)

Apprentice Artist's Name

Apprentice Artist's Mailing Address (including Address, City, State, Zip)

Apprentice Artist's Phone (include home and/or cell if applicable)

Apprentice Artist's Email

Apprentice Artist's Website (if applicable)

Applications can't include more than 3 apprentices.

NARRATIVE SECTION I**To be completed by the Master Artist**

(Applicants MAY include direct links to video responses to the questions posed in the application rather than written responses, be sure content does not require a password or present access barriers.)

(Must be typed in the space provided. 2000 characters maximum.)

What is your experience with this art form? Where, when, and how did you learn the tradition? From whom did you learn? Have you received formal or informal recognition for your work?

(Must be typed in the space provided. 2000 characters maximum.)

Describe your current artistic activities and your connection to the art form's community of origin.

(Must be typed in the space provided. 2000 characters maximum.)

Describe why you have chosen this (or these) apprentice(s) to receive your training? Have you worked together before this project? What do you expect from your apprentice following the project?

NARRATIVE SECTION II**To be completed by the Apprentice(s)**

(Applicants MAY include direct links to video responses to the questions posed in the application rather than written responses, be sure content does not require a password or present access barriers.)

(Must be typed in the space provided. 2000 characters maximum.)

When, where, how, and from whom did you first learn this skill?

(Must be typed in the space provided. 2000 characters maximum.)

What are your plans for working in this art form and in the community after the apprenticeship is complete?

NARRATIVE SECTION III**To be completed by the Master Artist and Apprentice(s)**

(Applicants MAY include direct links to video responses to the questions posed in the application rather than written responses, be sure content does not require a password or present access barriers.)

(Must be typed in the space provided. 2000 characters maximum.)

Please describe the ways in which you share the same cultural community.

(Must be typed in the space provided. 2000 characters maximum.)

What is the role or importance of this art in your community? How will the apprenticeship benefit the community?

(Must be typed in the space provided. 2000 characters maximum.)

Please describe exactly what will be taught during this apprenticeship. What skills and/or techniques will the apprentice learn? How will cultural information be shared? What do you expect to accomplish during this apprenticeship?

BUDGET – EXPENSES

All expenses must be related to the grant proposal, take place within the defined grant period (July 1, 2025 – June 30, 2026), and between \$4500 and \$5000. Your budget must be balanced (Total Expenses must equal Total Income). The Grant Guidelines explain the BUDGET [\[LINKED HERE\]](#).

Grant funds will cover no more than \$1,500 of travel and supply costs. Additional costs over \$1,500 must be provided by the applicants.

A. Master Artist Fee (not to exceed \$4,000)

Master Artist Fees (\$35/hour)

| Cash Expenses | Total Number of Lessons | Total Number of Hours |
|---------------|-------------------------|-----------------------|
| | | |

B. Travel (Project-related)

Mileage

Lodging

Meals

Other (*Explain in your **NARRATIVE**)

| Cash Expenses |
|---------------|
| |
| |
| |
| |

C. Related supplies and equipment

(List each item and its cost)

Cash Expenses

H. Total Expenses

| |
|--|
| |
|--|

BUDGET – INCOME

All submitted income must be related to the grant proposal and take place within the defined grant period (July 1, 2024 – June 30, 2025). Your budget must be balanced (Total Expenses must equal Total Income). The Grant Guidelines explain the BUDGET [\[LINKED HERE\]](#).

A. SDAC Grant Request (*REQUIRED, up to \$5000)

B. Applicant Cash

C. Total Income

COPY ONLY

ABOUT YOUR WORK

(50% of total score based on both record of work and your work)

When evaluating your work, panelists evaluate your artistic ability, skill, and talent.

(Upload documents.)

LETTERS OF SUPPORT

Master Artist and Apprentice(s) must each provide 1 – 3 letters of recommendation from cultural community members, former teachers or students, or cultural institutions. Letters should address artistic excellence of the artists, the importance of this apprenticeship to the community and/or the potential success of the project.

Both the Master Artist and Apprentice(s) MUST provide materials showcasing your previous work. ***If your application does not contain materials, it will not be reviewed.*** DO NOT EXCEED 20 materials, samples, examples, documents, links, files, etc.

Applicants have two paths for providing materials:

1. **SHARE MY WORK:** Include direct links to materials; be sure there is easy access, i.e., you do not need a password. Upload materials (PDF documents only).
2. **PORTFOLIO OF MY WORK:** Upload materials using the MEDIA LIBRARY. Create a portfolio attaching MEDIA LIBRARY files to your application.

Keep in mind that panelists will spend an average of 15 minutes reading, watching, and reviewing materials, so selecting appropriate material is important. Preferred format and file types are website links, PDFs, and JPEGs. Links to hosted media are preferred to large media file uploads.

We suggest you include:

- Recent work, created within the last 3 – 5 years. Older samples may be submitted with an explanation.
- Work samples in the order you want them to be viewed. Start with your strongest materials.
- Examples of work you have done in the past that show you can do the type of work you plan to do.
- Examples of the type of work you plan to do.
- Examples of you working alongside the community or audience you will serve.
- Press: articles written about you or your work or articles where you are featured or mentioned.
- Reviews: assessments of your work/the work of the organization.
- Audience reactions: social media posts about your work, in-person feedback, emails, letters, etc.
- Quotes, testimonials, feedback: statements you request, e.g., comments on an audience survey.
- Process photos and videos: footage/photos taken throughout your process or during an exhibit, performance, or activity to show the context of your work.

SHARE MY WORK

Both the Master Artist and Apprentice(s) MUST provide materials showcasing your previous work. ***If your application does not contain materials, it will not be reviewed.*** DO NOT EXCEED 20 materials, samples, examples, documents, links, files, etc.

Here, applicants can include direct links to materials and/or upload materials (PDF documents only).

Keep in mind that panelists will spend an average of 15 minutes reading, watching, and reviewing materials, so selecting appropriate material is important. Preferred format and file types are website links, PDFs, and JPEGs. Links to hosted media are preferred to large media file uploads.

You do not have to provide materials here; you can instead create a portfolio attaching materials you select from your MEDIA LIBRARY in the next section.

(Must be typed in the space provided. 1500 characters maximum.)

Direct Links: Include direct links; be sure content does not require a password or present other barriers to easy access. Provide a short description of the media followed by the associated hyperlink. Be sure to include <https://> in the links provided.

(Upload documents. PDF ONLY.)

PORTFOLIO OF MY WORK

Both the Master Artist and Apprentice(s) MUST provide materials showcasing your previous work. ***If your application does not contain materials, it will not be reviewed.*** DO NOT EXCEED 20 materials, samples, examples, documents, links, files, etc.

Here, applicants can create a portfolio attaching materials you select from your MEDIA LIBRARY. The MEDIA LIBRARY is not your application. Applicants must attach work samples from the MEDIA LIBRARY to their application. Use this SECTION to attach work samples from your MEDIA LIBRARY. Learn more about that page and how to use the MEDIA LIBRARY by [watching this video](#).

Keep in mind that panelists will spend an average of 15 minutes reading, watching, and reviewing materials, so selecting appropriate material is important. Preferred format and file types are website links, PDFs, and JPEGs. Links to hosted media are preferred to large media file uploads.


You do not have to provide materials here; you can instead include direct links to materials and/or upload materials in the previous section.

 Attach Image

- You may attach up to 10 image file(s).
- You have attached 0 image file(s).
- Image file size must not exceed 4.00 MB.

 Attach Audio

- You may attach up to 10 audio file(s).
- You have attached 0 audio file(s).
- Audio file size must not exceed 10.00 MB.

 Attach Video

- You may attach up to 2 video file(s).
- You have attached 0 video file(s).
- Video file size must not exceed 150.00 MB.

 Attach Document

- You may attach up to 10 document file(s).
- You have attached 0 document file(s).
- Document file size must not exceed 4.00 MB.

APPLICANT ASSURANCES

Before you submit your application, review the entire application, and then print/save a copy of the PDF for your records. Once you submit your application, you will not be able to make changes.

DRAFT REVIEW DEADLINE: February 10, 2025, at 11:59 pm Central. Staff will review your application prior to submission to check for mistakes or omissions that might cause ineligibility and provide feedback ahead of the application deadline. Staff will not provide feedback on wording, spelling, or grammar.

(Must be emailed to Kathryn.Vandel@state.sd.us at the time of the application.)

Written Statement from Master Artist/Apprentice(s) from EACH artist(s) listed (other than the applicant) saying that you (the artist) read, understand, and agree to the proposal and agree to participate in the work.

Certify that that you have read, understand, and agree to these statements.

I meet with the eligibility requirements to apply.

The planned project events/activities and expenditures take place within the defined grant period of July 1, 2025 – June 30, 2026.

This application is true and complete. I understand that any funds granted are to be used for the purposes set forth herein.