



TOURING ARTS EVALUATION

Please complete and return this evaluation within 30 days of the event or upon receiving this form. Failure to complete and return the required evaluation will result in your inability to receive future South Dakota Arts Council funding. If returning a printed copy, PLEASE PRINT LEGIBLY. This evaluation data is reported to the South Dakota Legislature and the National Endowment for the Arts. Evaluation data increases our ability to receive funding for the arts in South Dakota.

Name of Touring Arts Roster Artist/Group

Name of Sponsor Organization (*501c3 nonprofit, school, gov't. entity*)

Online Event (*check box*)

Location of Live Event

Name of Sponsor Representative

Email Address of Sponsor Representative

Event Date(s)

(*agreed to on Touring Arts contract*)

Touring Arts Payment

(*Amount provided by SDAC*)

Number of Artists (*Engaged with this performance/*

engagement/event and including Touring Artist/Group)

Evaluate the Touring Program performance/engagement/event

Use this scale: Poor=1 Fair=2 Satisfactory=3 Good=4 Excellent=5

Touring Artist/Group communication with Sponsor

Quality of performance/engagement/event by
Touring Artist/Group

Publicity materials (*provided by Touring Artist/Group*)

Audience response to Touring Artist/Group

Provide any additional comments on the Touring Arts Program in the space below. Attach pages if needed.

The following audience data is vital to the South Dakota Arts Council in determining program outreach.

Report on audience number

Provide estimates on the number of youth and adults in the audience engaged.

Number of Adults Engaged

Number of Youth Engaged

Report on age of audience

Check categories that made up 25% or more of the audience or population that directly benefited.

Children/Youth (0-18 yrs.)

Older Adults (65+)

Young Adults (19-24 yrs.)

No group made up more than 25% of the
population directly benefited

Adults (25-64 yrs.)

Report on race/ethnicity of audience

Check categories that made up 25% or more of the audience or population directly benefiting.

Native American/Alaska Native

Native Hawaiian/other Pacific Islander

Asian

White

Black/African American

No group made up more than 25% of the population directly benefited

Hispanic/Latino

Report on distinct groups in audience

Check categories that made up 25% or more of the audience or population directly benefiting.

Individuals with disabilities

Individuals with limited English proficiency

Individuals in institutions

Youth at risk

(including hospitals, hospice, nursing homes, assisted care facilities, correctional facilities, homeless shelters)

No group made up more than 25% of the population directly benefited

Individuals below poverty line

Military veterans/active duty

Report on the expenses of hosting the Touring Program performance/engagement/event

	Sponsor's Cash Expense	In-Kind Contribution <i>(if applicable)</i>
A. Artist's Fee		
B. Space/Equipment Rental (Studio, Theater, Gallery etc.)		
C. Travel (Mileage, Lodging, Meals)		
D. Marketing/Advertising (Printing, Media, Digital, etc.)		
E. Additional Staff (Sound, Technical, Support, etc.)		
F. Total Expenses (A - E)		

Touring Arts Evaluation Agreement

I certify that the information on this form is true and correct, and that all expenditures were incurred for the purpose of the SDAC Grant. I agree that our records of income and expense, including documentation of all expenditures related to these grant funds, as well as a copy of this signed evaluation will be kept on file for a minimum of 3 years.

Signature of Sponsor Representative

Printed Name of Sponsor Representative

Date

Please complete, sign, and save the completed form and submit via email to Sarah.Carlson@state.sd.us.

You may instead print, fill out and sign, and fax to 605-773-5977 or mail to:

South Dakota Arts Council
711 East Wells Ave.
Pierre, SD 57501-3369

Questions? Contact Sarah Carlson at 605-773-3102 or Sarah.Carlson@state.sd.us.